



MAYWOOD PUBLIC LIBRARY

459 Maywood Ave., Maywood, NJ 07607
www.maywoodreads.com
(201) 845-2915

Museum Pass Program Policy

The Museum Pass Program allows Maywood Library card holders, ages 18 and over, to borrow our membership passes for free admission to several museums. Patrons must possess valid library cards in good standing (no fines or overdue items). Patrons must present the Maywood Public Library Card used to reserve the museum pass when picking it up.

Passes are reserved on a first-come, first served basis. Passes should be reserved online through the museum passes link on the Library's website.

Passes are reserved for the day that they will be picked up from the Library. Passes are loaned for four days, including the day reserved for pick-up. Please return your pass on time so that the next reservation can be honored.

A patron can only reserve one pass at a time, and reservations are limited to one per month per patron. Patrons can reserve a pass up to 60 days in advance.

A refundable cash deposit of \$25 (exact change) is required when picking up the pass. The deposit will be returned when the pass is returned on time.

Passes must be returned to the Library no later than one hour prior to closing on its due date. Passes cannot be returned in the book drop. Passes placed in the book drop will result in a loss of deposit. If passes are not returned on time, the fine per day is \$10.00. Lost passes will be billed to the patron at the replacement rate determined by the museum and the deposit will be forfeited. Patrons consistently late with returns may be ineligible from borrowing passes.

Disposable, non-reusable passes, such as the American Museum of Natural History passes, are limited to 2 vouchers per family per year and do not require a deposit.

It is the patrons' responsibility to verify museum hours and days of operation, closing days, directions, parking availability and cost, and charges for special exhibits. Please note that some museums reserve the right to ask for your Library card.

Acceptance of this pass signifies agreement with Maywood Library's Museum Pass Policy, including forfeiture of deposit and the addition of any replacement costs should the pass be lost while in the patron's care. Patron agrees not to hold the Library responsible for any loss, damage, or legal liability.

Approved by the Maywood Library Board of Trustees on July 26, 2017.